

Social Convener Chores!!!

Welcome to the fun role of Social Convener. We have put together a skeleton outline of the main tasks for this role. Of course it can be altered in any way you choose. Its purpose is to just offer some guidance for you during the year.

There are 5 main big functions to plan for:

- Welcome Back Swimmers, New and Old
- Christmas Social
- Swim Meet Social (new function this year, in conjunction with Meet Manager)
- Annual General Meeting
- Stampede Breakfast/Family Swim

Pub Nites after swim:

- Occur monthly at various pubs close to the pool (Killkenny's and Original Joes in Brentwood, Chlli's in Northland Shopping Mall). People liked to have pub nights to occur on Tues one month and Thursday the following month. Need to reserve tables with restaurant managers.
- We found that only small numbers came to the pub nites and were looking for other events to get new and old swimmers out to play. Suggestion was to have pub nites every other month and insert a different function (dinner out at restaurant, play etc) in between. Sky's the limit.

Sending out Group Emails:

- Go to 'www.fmssc.ca/webmail', enter 'social@fmssc.ca' in the box and password is '**m&b2010**', then allow 'hoard' to load on your computer.
- Click on '**mail**' and skip 'maintenance'. To send a message, hit '**new message**' on main bar and put someone (I put myself in there) in the '**to**' spot' and then **BCC** everyone in the address book which is at the bottom of the entry screen (I copy/paste them or do 'command A') and press '**ok**'. BCC prevents the email that folks receive from being long and nasty.

- The email messages we receive tend to have lots of emails from sales etc. Just delete them when you can.

Welcome Back Swim Social: usually occurs the first Sat of Sept

- Talk to President to confirm date of this social. Social committee members are to help out with this..... do make sure you ask them for help, as doing it yourself is a lot of work.
- Social is usually at the pool held either on the outside patio or the classroom on the pool deck. You need to get permission from the pool manager ahead of time.
- Jean has blue box of supplies: Just need to ensure you have COFFEE and TEA (people get fussy without this!!!) and other eating supplies.
- Usually provide juice, coffee, tea, fruit, muffins or loaves and such. Not a huge inclusive meal but a great snack. Enlist help from committee! You may have to purchase stuff and of course get reimbursed.

Christmas Social:

- Held at a swimmer's home usually the first Saturday of the month. Everyone who comes is to bring either an appetizer or dessert. Two ways of inviting people and getting an idea of what they will bring: a signup sheet that you bring and approach people with, OR an electronic party invitation (Jean and I did this and it worked like a charm....)
- Usually purchase a small gift for the host.
- Charity function: we have had in the past: toys for underprivileged children, food/money for food bank, money for another charity. This year we stayed away from gifts and door prizes for swimmers as we felt it better to spend money for those who really need it. But feel free to do what you want.
- We do get X-mas gifts and group signed cards for the coaches.

Swim Meet Social:

- Meet held in Jan, talk to the swim meet manager to see what they want. Last year it was held at Riverstone Pub in Brentwood... meals were a selection of pizza/salad. The pub made posters for advertizing the swim event (hard copy and electronic).

Annual General Meeting:

- Usually held in May, but need to check with the president to find out when they want this to occur. In the past few years Barb Finnie) has held it in her home, but it has also been held at Ginger Beef in Brentwood Mall.
- Need to have a sign up sheet of sorts to find numbers. I think that the online party invitation is another method (and requires less intensive work for you then approaching everyone) to find out numbers coming to the AGM.
- Jean had ordered in pizza's from a pizza place near his home
- Cards for coaches, gifts for leaving swim club volunteers, and hosts that do TONS for the club are often presented at this meeting. Gift to the host is also given.

Stampede Breakfast/Family Swim

- Held at a member's home on the last Saturday of June after swimming. Family members are welcome to come swimming and use the kiddies pool and a lane or two of our pool. If there are no classes going on in the dive tank we can use that as well. You need to let the pool staff know about this in advance. You can plan activities or not, it doesn't matter!
- We have not obtained numbers in the past for people coming to this function, but I think that it might be a good idea, as it gives you a better idea of how much food needs to be supplied. Once again the online party invite may be a good idea.
- In the past the social conveners have brought all of the food, but this is really a BIG job and I would suggest that this be broken down to the entire club or the swim club committee (just like the welcome back breakfast is)

- Food needs: Coffee, tea, muffins, loaves or crisps, brown bean dish, pancake mix (1.5 pkgs were used for a small gathering of 30 ish people this year), syrup (of course), margarine, cream, sugar, sausages (4 big trays from Superstore of pork sausage). But of course you can go crazy and do what you like!!!
- Often gifts to the coaches are presented on this day. Ask the treasurer for amounts to spend.
- Small gift for host is appreciated.